

Notice of Project

**St. Clair Catholic District School Board
St. Joseph Catholic School
Parking Lot Upgrades
43 St. Clair Street, Tilbury, ON
Architectura Inc. Architects, Project No.: 636-CP1513**

This notification is provided to inform and advise of a project proposed by the St. Clair Catholic District School Board and shall be considered as a supplement to the Instructions to Bidders which are included with the Bid Package for the project.

Invitation

Offers signed under seal, executed, and dated will be received by **St. Clair Catholic District School Board, 420 Creek Street, Wallaceburg, Ontario**, for **St. Joseph Catholic School Parking Lot Upgrades, 43 St. Clair, Tilbury ON** until 3:00 p.m. local time, as indicated on the timeclock of the **SCCDSB Reception, on June 11, 2015.**

Scope of Work

Project consists of the following work, to be awarded as a single contract:

Parking Lot Upgrades. Construction of the alterations to commence after June 28, 2015. Work to be completed by August 14, 2015.

Bidder Registration

General Contract Bidders shall register and obtain bid documents from the Consultant, Architectura Inc. Architects.

Registration can be done in person, by fax or email as follows:

Email: joe@architectura-inc.com

In Person: 180 Eugenie Street, West, Windsor, ON N8X 2X6

A registration form will be sent out, and should be returned to Architectura Inc. Architects. Bids will not be received from General Contract Bidders who do not register with the Consultant, and who do not attend the Mandatory Site Examination and Bidders' Briefing.

Mandatory Site Examination and Bidders' Briefing

A mandatory Site Examination and Bidder's Briefing has been scheduled for **June 4, 2015** beginning at **2:30 p.m.** All interested parties will meet at the front entrance of **St. Joseph Catholic School, 43 St. Clair Street, Tilbury Ontario. The site may not be available for viewing at any other time.** All General Contractors and major substrate tenderers and suppliers are invited. Attendance will be taken and the General Contract Bidders' List prepared from attendees. Bids will not be accepted from General Contractors who do not attend the Mandatory Site Examination and Bidders' Briefing, and who do not register as a bidder with the Consultant. Attendance for subtrades and suppliers is recommended, but not mandatory.

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Drawing Availability

Drawings and Specifications will be available for download from Architecttura Inc. Architects , Sharefile project portal and will be provided to **General Contractors** who register.

Drawings and specifications will be available after **Noon on May 29, 2015.**

Addenda

Addenda will be issued electronically to Registered Contractors during the Bid Period.

Contract

The contract for will be CCDC2-08, modified with Supplementary Conditions which are part of the bid package.

Bid Security and Performance Assurance

All Bidders shall provide a 10% Bid Bond and an Agreement to the Bond at time of bidding.

A Labour and Material Payment Bond and a Performance Bond, each in the amount of 50% of the Total Contract Amount is required from the successful Bidder.

Insurance

At time of Bid Closing, provide a signed standard form provided by the Contractor's insurance company or broker stating its intention to provide insurance to the Bidder in accordance with the insurance requirements of CCDC2-08

WSIB

At time of Bid Closing, provide a Certificate of good standing from the Workplace Safety and Insurance Board.

REGISTRATION FORM

GENERAL CONTRACT FIRMS MUST REGISTER WITH ARCHITECTTURA INC. ARCHITECTS AND ATTEND THE MANDATORY SITE EXAMINATION/ BIDDERS' BRIEFING IN ORDER TO SUBMIT A BID.

SUBTRADES MAY REGISTER AT THEIR CONVENIENCE.

PLEASE PROVIDE THE FOLLOWING INFORMATION AND SUBMIT:

BY EMAIL: joe@architecttura-inc.com; OR

In person at 180 Eugenie Street, West, Windsor, ON N8X 2X6

PROJECT INFORMATION

PROJECT: The St. Clair Catholic District School Board
St. Joseph Catholic School
Parking Lot Upgrades
43 St. Clair Street, Tilbury, ON
Architecttura Inc. Architects
Project No.: 636-CP1513

ISSUED FOR TENDER: May 29, 2015.

CLOSING DATE/TIME: June 11, 2015; 3:00 p.m. local time
CLOSING LOCATION: St. Clair Catholic District School Board,
420 Creek Street, Wallaceburg, ON

MANDATORY SITE EXAMINATION/BIDDERS' BRIEFING June 4, 2015; 2:30 p.m.
St. Joseph Catholic School,
Front Entrance
43 St. Clair Street, Tilbury ON

FIRM INFORMATION

MARK THE APPROPRIATE SPOT TO INDICATE IF YOUR FIRM IS A GENERAL CONTRACT BIDDER OR SUBTRADE:

GENERAL CONTRACT BIDDER

SUBTRADE

FIRM NAME

CONTACT PERSON

ADDRESS:

TELEPHONE

FAX

EMAIL CONTACT